









VACMAN Version 3.0.10 Summary of Changes from V 3.0.9

Tab	Screen	Description
Vaccine Management	Various	<ul style="list-style-type: none"> Overall system response time is faster. The Print Screen  button is available on all Memo screens.
Vaccine Management	Login	Your initial login after installing this version may take a minute, but subsequent logins are instantaneous.
Vaccine Management	About VACMAN	<p>New Help Desk contact information is as follows:</p> <p>FAX number: 404-638-5413</p> <p>Mailstop: E-36 (part of the CDC mailing address)</p>
Data	Various	<p>The Search function, available via the toolbar Search  button, has been improved.</p> <ul style="list-style-type: none"> The cursor correctly advances to criteria fields. The Search from Bottom and Search from Top functions allow you to navigate to other records from the found record by using the Search Previous and Search Next buttons. <p>Example: From the <i>Distribution</i> screen, search by PIN, and click the Search From Bottom button. The result shows the last vaccine entered. You can then review each previous vaccine by clicking the Search Previous button.</p>
Data	Various	<p>The Look Up Provider function returns in this version. This function allows you to look up a provider record from various screens throughout the system.</p> <p>To access the Look Up Provider function, click the binocular  icon on the VACMAN toolbar. See the last page of this document for more information about how to use this function.</p>
Data	Various	<p>You can display providers by Last Name, PIN, or Additional ID. Select your preference on the <i>Setup</i> tab – <i>Miscellaneous</i> tab.</p> <p>When you add or edit on a screen containing a <i>Provider</i> drop down box, the system will display matches to whatever characters you type in the box.</p> <p>In the example below, Additional ID has been selected as the sort order, and the character “A” was typed in the <i>Provider PIN</i> box. Therefore, the system displays the results by Additional IDs, beginning with the first match to the letter A.</p> <p>This functionality is consistent with other VACMAN drop down boxes.</p> 
Data	Distribution	<ul style="list-style-type: none"> Deleted orders are correctly marked for deletion. When you click the Add  button, the default values for the <i>Date</i> and <i>PIN</i> fields are the previous record values. The system correctly carries PIN numbers forward when you are entering multiple distributions, if the auto-add feature is On. The system correctly carries the <i>Date</i> field value forward when you are entering multiple distributions, if the auto-add feature is On. Clicking the Save  button correctly saves the record.

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Tab	Screen	Description
Data	Adjustments	The <i>Doses</i> field can now have a value of 0 (zero).
Data	Doses Administered	<ul style="list-style-type: none"> After you choose a record from the <i>Browse</i> screen, the system displays the correct record. The <i>Browse</i> screen does not display one record multiple times. The tab function correctly advances to the <i>1 Yr</i> field if MMR or varicella was selected, and if that characteristic is specified on the <i>Setup</i> tab – <i>Doses Administered</i> screen.
Data	Non-CDC Inventory	The Print Screen  button functions correctly. It prints the record currently on your screen.
Data	Provider Inventory	On the <i>Provider Inventory</i> screen, the <i>Lot</i> field is designated as either <i>Optional</i> or <i>Required</i> . If the field is not enabled on the <i>Setup</i> tab – <i>Miscellaneous</i> tab, the field is labeled <i>Optional</i> and grayed. If the field is enabled, the field is labeled <i>Required</i> and is enterable.
Data	Transactions Varicella Transactions	<ul style="list-style-type: none"> You can return bulk and varicella vaccines to any project depot on the <i>Transaction</i> or <i>Varicella Transactions</i> screen. Use Transaction Code 2, Returned by Provider in a Viable State. Choose the depot in which you want the returned vaccine to reside. All viable, non-expired vaccine will be available on the dropdown list, from all depots. <p>Examples:</p> <ul style="list-style-type: none"> If Merck ships varicella to a provider, and the provider goes out of business, you can add that varicella to your state depot. If a provider receives vaccine from a third party distributor, the provider can return it to your state depot. Vaccine was shipped from GIV Depot 88888 to a provider. The provider closes the practice. You can return the vaccine to State Depot 999998. Use Transaction Code 2, Depot 999998. The Provider PIN drop down box includes inactive providers, and you can input wastage for inactive providers. You cannot enter a number of doses as wastage, that is greater than doses originally distributed to a provider. (A provider cannot waste more vaccine than you distributed.)
Data	Varicella Receipts	The Print Screen  button functions correctly. It prints the record currently on your screen.
Utilities	Data Doctor	<ul style="list-style-type: none"> System login is faster because an automatic system file check routine was moved from the login process to the <i>Utilities</i> tab – <i>Data Doctor</i> screen. The check box <i>Validate Databases</i> represents this function. It runs automatically the first time the first user runs VACMAN 3.0.10. Subsequent to initial VACMAN 3.0.10 log on, utilize the <i>Validate Databases</i> check box only if the Help Desk recommends that you do so. The new check box, <i>Clean Data Directory</i>, displays any files that are not necessary for operating VACMAN. If the system finds unnecessary files, it displays them. <p>Note: Your Project's VACMAN database may contain files that it requires for other applications. If the system finds files that are not necessary for VACMAN operations, use the Print Screen button to capture the displayed list, and fax it to the VACMAN Help Desk. The VACMAN team will determine which of these files should remain in the VACMAN Data directory.</p>


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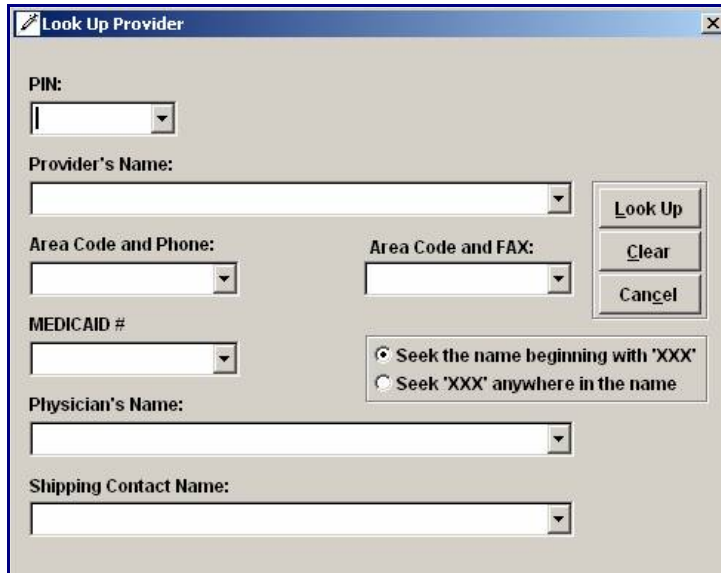
Tab	Screen	Description
		<p>The <i>Clean Data Directory</i> check box enables you to specify a location to which to move unnecessary files. Always check with the VACMAN Help Desk if you are not certain which files you can safely move.</p> <ul style="list-style-type: none"> The new checkbox, <i>Validate Inventory</i>, launches a routine that compares your Project's Lots and Stock tables, Doses Received and Doses Remaining, and Receipts and Distributions>Returns. If the system finds discrepancies, it displays a message indicating that a report is being sent to your printer, and instructs you to send the report to the VACMAN Help Desk. <p>The VACMAN team recommends that the first user to log in after converting to VACMAN 3.0.10 should check this box.</p>
Reports Tab 1	History of a Lot Number	The system does not inappropriately display error messages.
Reports Tab 1	Individual Transactions	<ul style="list-style-type: none"> If you choose to include wastage (Action Codes 3 - 7, 11, and 12), varicella wastage is included on the report. If you select a PIN range, the report includes only the PIN range you selected. The system does not inappropriately display error messages.
Reports Tab 1	List of Overrides (Excess Shipments)	If you choose one vaccine, the report includes only the vaccine you selected.
Reports Tab 1	Summary of Doses Distributed by Lot Number	This report now functions correctly.
Reports Tab 2	Provider Enrollment Data	After performing a Sort by City option, and selecting records, the report preview displays the selected records.
Reports Tab 2	User Defined Category	The system no longer inappropriately displays error messages.
Reports Tab 2	The Table of Vaccine Types	"Temporary" and "Suspended" are no longer reporting options.

VACMAN BETA Version 3.0.10 Summary of Changes from V 3.0.9

The Look Up Provider function

The **Look Up Provider** function returns in this version. This function allows you to look up a provider record from various screens throughout the system.

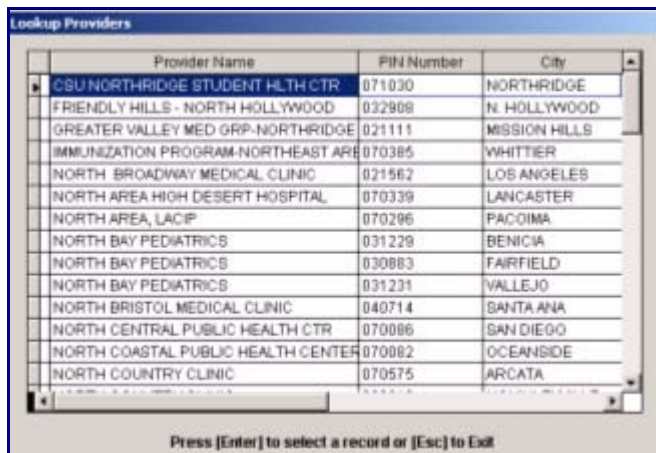
To access the **Look Up Provider** function, click the binocular  icon on the VACMAN toolbar. The system displays the following screen, where you can specify search criteria for the provider record you need.



The "Look Up Provider" dialog box contains the following fields and controls:

- PIN:** A dropdown menu.
- Provider's Name:** A text input field.
- Area Code and Phone:** A dropdown menu.
- Area Code and FAX:** A dropdown menu.
- MEDICAID #**: A dropdown menu.
- Physician's Name:** A text input field.
- Shipping Contact Name:** A text input field.
- Search Options:** Two radio buttons:
☒ Seek the name beginning with 'XXX'
☐ Seek 'XXX' anywhere in the name
- Buttons:** "Look Up", "Clear", and "Cancel".

If more than one provider record matches your search criteria, the system returns a list of all matches. For example, if you enter the **Provider's Name** "North," and click the radio button **Seek 'XXX' anywhere in the name**, the system displays all provider name records containing the characters "North," as shown below.



The "Lookup Providers" window displays a table with the following data:

Provider Name	PIN Number	City
CSU NORTHridge STUDENT HLTH CTR	071030	NORTHridge
FRIENDLY HILLS - NORTH HOLLYWOOD	032908	N. HOLLYWOOD
GREATER VALLEY MED GRP-NORTHridge	021111	MISSION HILLS
IMMUNIZATION PROGRAM-NORTHEAST ARE	070385	WHITTIER
NORTH BROADWAY MEDICAL CLINIC	021562	LOS ANGELES
NORTH AREA HIGH DESERT HOSPITAL	070339	LANCASTER
NORTH AREA, LACIP	070296	PACOIMA
NORTH BAY PEDIATRICS	031229	BENICIA
NORTH BAY PEDIATRICS	030883	FAIRFIELD
NORTH BAY PEDIATRICS	031231	VALLEJO
NORTH BRISTOL MEDICAL CLINIC	040714	SANTA ANA
NORTH CENTRAL PUBLIC HEALTH CTR	070086	SAN DIEGO
NORTH COASTAL PUBLIC HEALTH CENTER	070082	OCEANSIDE
NORTH COUNTRY CLINIC	070575	ARCATA

Press [Enter] to select a record or [Esc] to Exit

A Reminder

We continue to recommend that your IT staff backup you VACMAN databases nightly.

We continue to recommend that you not use the VACMAN Backup function, as you may lose data.